

Employment Requirements

The Wheeling Police Department is a Civil Services Agency. A Police Civil Service examination is given once every two years. An eligibility list is created from the results of that examination. This list remains in effect for two years or until the list is exhausted, at which time a new test is given.

To be eligible to take the entry level police officer examination, the applicant must meet the following requirements:

1. **Must live within a 45-mile distance of the City of Wheeling police headquarters. Employees must meet this requirement within six months of employment.**
2. **Must be between the ages of 18 and 40 at the time of application.**
3. **Must have a high school diploma or G.E.D. equivalent.**
4. **Must have a valid driver's license.**
5. **No convictions for the following criminal offenses: domestic assault or domestic battery; DUI or any felony.**
6. **Minorities, veterans and women are encouraged to apply – Equal Opportunity Employer.**
7. **Must be a citizen of the United States.**

The hiring process is governed by the Police Civil Service Commission. Candidates who meet the requirements are mandated to pass a physical agility test (pass/fail) and then pass a written civil service exam (70% or higher). Candidates are ranked and placed on an eligibility list based on their written test scores. Veterans preference points will be awarded in accordance with West Virginia State Code 6-13-1. A DD-214 or other suitable military documents must be submitted with the application. Any questions regarding this process can be answered by contacting the Human Resources Department at 304-234-3694.

The candidate is required to successfully pass a background investigation, polygraph examination, psychological examination and pre-employment medical physical. The final stage of the hiring process is an interview with the Chief of Police.

If hired, the PO must complete the following within the one-year probationary period:

Four weeks of training with the department training unit. This includes familiarization with policies and procedures of the Wheeling Police Department, firearms qualification and defensive tactics training. The PO must successfully complete a 16-week basic police officer training course at the West Virginia State Police Academy. This course will certify the probationary officer as a fully-sworn West Virginia law enforcement officer.

After completing the WVSP certification, the PO will be placed in the WPD Field Training Officer program and must successfully complete this 14-week course. After completion of the FTO program, the PO will be assigned to work a single-officer patrol unit on a patrol shift as a fully-sworn Wheeling Police Officer.

If the PO is a certified law enforcement officer from another West Virginia police department and has not been out of law enforcement service for more than two years, they are not required to attend the WVSP Academy. These certified officers are eligible for a \$5,000 sign-on bonus paid out after the officer completes their probationary period. Also, if the PO is a certified law enforcement officer from another state and the WVSP accepts the certification, the PO will have to attend the WVSP Academy for three weeks of training to be certified as a West Virginia law enforcement officer. If the certification from another state is not accepted by the WVSP Academy, then the PO will have to attend the full WVSP Academy training course for certification.

Compensation and Benefits

- **Starting salary is listed below. After completion of the probationary one-year period, the salary increases. There are also pay increases with each promotional grade within the Wheeling Police Department.**
- **Major Medical Health Insurance**
- **Eye and Dental Insurance**
- **Life Insurance**
- **Uniforms and duty equipment, service pistol and a portable radio are provided by WPD**
- **\$550 Clothing Allowance**
- **Uniform Cleaning Service**
- **12 Paid Holidays a Year (number may vary during election years)**
- **Two weeks of accrued vacation after the first year of employment. Four weeks of accrued vacation time after 10 years of employment**
- **Accrued sick leave each pay period**

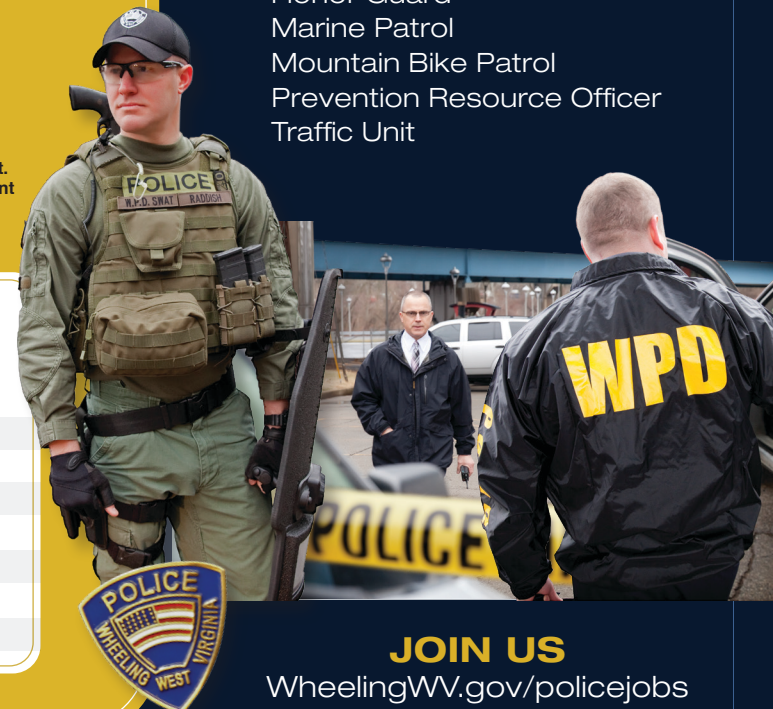
PAY SCALE

Position	Annually	Hourly
Lieutenant	55,316	26.60
Sergeant	51,653	24.84
Corporal	48,246	23.21
Patrolman II	46,125	22.19
Patrolman I		
1 year	44,069	21.20
6 months	43,447	20.90
Entry	42,805	20.59



Special Units

SWAT Team
Dive Team
K-9 Division
Crash Reconstruction
Investigations Division
Drug Task Force
Honor Guard
Marine Patrol
Mountain Bike Patrol
Prevention Resource Officer
Traffic Unit



JOIN US
WheelingWV.gov/policejobs

WHEELING POLICE DEPARTMENT

Mission Statement

The Wheeling Police Department is committed to enhancing the quality of life in and around the community by:

- 1 • Building partnerships that will provide a safe and secure community through proactive and impartial enforcement
- 2 • Honoring and enforcing the codified ordinances of the city of Wheeling, the code of the state of West Virginia and the United States Constitution
- 3 • Maintaining a focus on fighting crime and the fear of crime
- 4 • Continuing to strive to become the model law enforcement agency in the state of West Virginia



WHEELING POLICE DEPARTMENT

Core Values

INTEGRITY
LOYALTY
PROFESSIONALISM
COURAGE
RESPECT
ACCOUNTABILITY
TEAMWORK
LEADERSHIP
SERVICE

APPLY ONLINE AT
www.wheelingwv.gov/police

 facebook.com/WheelingPolice
 [@WheelingPolice](https://twitter.com/WheelingPolice)

WHEELING POLICE DEPARTMENT
1500 Chapline Street
Wheeling, WV 26003
304-234-3664

WHEELING POLICE DEPARTMENT



Protect and Serve
YOUR COMMUNITY

JOIN THE WPD
TODAY